

CONSERVATION and OUTDOOR RECREATION EDUCATION

Working together for hunter safety



Core Examiner Application Process

The CORE Program is British Columbia's Hunter Safety Program as authorized by the *Wildlife Act* and the Hunter Safety Training Regulation, BC Reg. 53/98. Effective March 1, 1998, under the authority of BC Reg. 53/98, the British Columbia Wildlife Federation was appointed as the Designated Agency to operate the CORE Program.

As part of our ongoing commitment to have hunters meet acceptable standards of knowledge and skill for their safe and ethical participation in hunting recreation, we strive to ensure that every examiner has a high level of hunting, firearms and outdoor recreation knowledge, is skilled as an instructor, and has a high personal level of integrity and commitment.

While all applications will be accepted, not all candidates will be trained or appointed.

To become a CORE Examiner, the applicant must:

- Be a BC Resident (as defined in the *Wildlife Act*)
- Hold a valid BC Resident Hunter Number and have a minimum of 5 years of hunting and firearms experience
- Hold a valid Possession Acquisition License (PAL)
- Have no convictions of a serious nature of a criminal act or infraction of the *Wildlife Act*, *Fisheries Act* (Canada), *Migratory Birds Convention Act* or *Criminal Code of Canada* within the last 10 years or a minor infraction with the last 5 years. Convictions include violation tickets.
- Have experience and/or training in teaching or group facilitation
- Consent to a Criminal Record Review for working with children or vulnerable adults at the applicant's expense (\$28 for new review; no cost to share an existing employment related review)

The responsibilities associated with the position of a CORE Examiner are:

- The cost of your training and certification as a CORE examiner
- The cost of obtaining a kit of disabled firearms for instructional and testing purposes
- Organizing, advertising and delivering individual courses
- Maintaining a full record of courses delivered
- Delivering a minimum number of one examination per year, depending on demand in your area.
- Ensuring that instructors brought in to instruct some or all of the course material has the appropriate knowledge and skill as an instructor.
- Although it is not a mandatory requirement, it is recommended that Examiners have (or have access to) a laptop and power point projector for instructional purposes.

- As well, it is preferable for Examiners to have email in order to receive newsletters and memos, and to be able to order supplies online.

Individuals interested in applying must complete and return the attached CORE Examiner application.

A number of factors will be taken into consideration in making our decision whether or not to certify the applicant as a CORE Examiner, including individual qualifications and the need for instructors in that area. Please note that it may take up to a year to be certified, from the time of receipt of the application.

The BCWF may or may not select you to proceed further in this process based on your application, background, geography, or operational needs. If during the training process, we see that you are not qualified or personally suitable to become a CORE Examiner, we reserve the right to cancel your training at any time.

If the initial application is approved, the applicant would then be required to be trained by a CORE Examiner Facilitator and attend a 2 day training course. The Facilitator will provide instruction regarding how to teach the course and how to administer the exams. The applicant will be given a written exam and must obtain 90% or greater to pass, in addition to creating a course plan and doing a class presentation. The Facilitator will review the paperwork with the applicant and in some cases may audit them teaching a course or class segment to actual students. Once this is completed, the Facilitator will submit the results of the training to BCWF. The applicant will be required to sign a letter of agreement, in which they commit to complying with the CORE Program Standards and consent to a Provincial Criminal Record Check. Once BCWF has received the signed agreement, the applicant will then be sent a CORE Examiner number and a package of supplies to get started.

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**CONSERVATION AND OUTDOOR RECREATION EDUCATION
EXAMINER APPLICATION**

All information below is considered CONFIDENTIAL and will not be made public unless authorized by the applicant.

PLEASE PRINT

*Last Name _____

*First Name _____ Initials _____

*Year of Birth _____ Month _____ Day _____

*Phone Number Home (____) _____ Work(____) _____

Cell Number _____ Fax Number _____

*Email _____

*Mailing Address _____

*City/Town _____ *Province _____ *Postal Code _____

* Region Number _____ (See BC Hunting & Trapping Regulation Synopsis.)

*FWID or BC Hunter Number _____

*Possession and Acquisition Licence # _____ (Please enclose photocopy with your application)

Driver's Licence # _____

CFSC Instructor Number _____ (if applicable)

***required**

CONSERVATION AND OUTDOOR RECREATION EDUCATION EXAMINER APPLICATION Con't.

Please supply names, addresses and telephone numbers of three non-family member references. One of the three references should be a conservation officer, police officer, CORE Examiner or Rod & Gun club executive.

1. Name _____

Email Address _____

Telephone Number (Day) (____) _____ (Eve) (____) _____

2. Name _____

Email Address _____

Telephone Number (Day) (____) _____ (Eve) (____) _____

3. Name _____

Email Address _____

Telephone Number (Day) (____) _____ (Eve) (____) _____

By signing this application,

- I authorize the B.C. Wildlife Federation to conduct background enquiries for the purpose of my application to become a certified CORE Examiner.
- I authorize the BC Government to disclose to the BCWF details of any offences or charges laid against me under the *Wildlife Act.* or *Firearm Act*

Signature _____

Date _____

Send completed application form via email to:
core@bcwf.bc.ca

By Mail to:
CORE
BC Wildlife Federation
#101 – 9706 188th Street
Surrey, BC
V4N 3M2

Please attach a summary answering the following questions in full:

1. Years and types of firearms experience.
2. Years and types of hunting experience.
3. Reason(s) why you wish to become a CORE Instructor/Examiner.
4. Have you ever been a CORE Examiner before? If Yes, please tell us when you last taught a course, why you stopped teaching, and why you wish to become active again.
5. Years and types of instructional experience.
6. What Geographic region are you planning to cover as a CORE Examiner?
7. Have you ever been prohibited by order of the court from possessing firearms or any other weapon? (This includes as a condition of a probation order, conditional sentence orders, peace bond or recognizance.) If Yes, please provide details.
8. Have you ever been convicted (including by way of a violation ticket) of a criminal offence for which you have not received a pardon? If Yes, please provide details.
9. Have you ever been convicted or discharged of an offence under Provincial/Territorial Game, Fish or Wildlife Act? If Yes, please provide details.
10. Are you intending to provide the course in any language other than English? Please list.
11. Indicate if you will be providing courses to the general public, with a private company or through a BCWF Member Club, Shooting club or other organization affiliation.
12. For Liability Insurance reasons, are you a BCWF Member? If Yes, indicate whether you are a Direct member or a Club Member.
13. Please provide any additional information that you think would help us evaluate whether or not you are a suitable and qualified candidate.

Failure to answer all questions completely and truthfully may result in the rejection of your application.