# **Volunteer Request Form (External)**

To submit a volunteer request, please fill out the form below and email it to volunteer@bcwf.bc.ca. Please submit volunteer requests **at least** **one month prior** to the event date. Volunteer opportunities will be postedon the [BCWF’S volunteer portal on *Better Impact*](https://app.betterimpact.com/PublicOrganization/a956e26f-1c2b-46ed-b1c5-8969eff39e31/1)*.*

Please include the following subject line to your email:
**Volunteer [YOUR COMPANY/ORGANIZATION – VOLUNTEER ROLE/EVENT]**

Examples:

* Volunteer Galiano Rod and Gun Club – Invasive Plant Removal Volunteer
* Volunteer Maple Ridge – Experienced Fisher Volunteer

Given the event that volunteers are needed in **immediate turnover**, please reach out to the Engagement Coordinator ASAP.

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| Submitter Information |

Name:

Organization:

Email:

Phone:

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| Event Details |

Volunteer Project / Event Title:

Event Point of Contact Person:

Event Location:

Event Date(s) & Time(s):

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| Volunteer Needs |

Desired Number of Volunteers per day/shift:

Desired Date to Secure Volunteers:

Volunteer Start Date to End Date:

**Do volunteers require any specific skills?**

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**What training will volunteers be involved in, is prior online training needed?** *(ex: manual to read) The volunteer portal does allow electronic training to be added.*

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**Volunteer Role Description.** *What specific tasks would the volunteers be doing?*

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**Is there an opportunity to compensate volunteers for their time?** (i.e. parking, lunch, mileage)

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